

EASAPS

“European Association of Societies of Aesthetic Plastic Surgery”

International Non-profit Organisation

Groot Bijgaardenstraat 14

1082 Brussels, Brussels Region, Belgium

ORIGINAL FOUNDING BYLAWS 23/05/2019

The bylaws of this non-profit International Non-Governmental Organisation – also called ‘I-NGO’ or ‘society’ – state the following:

TITLE I. – Name, seat, duration, purpose

Article 1.

The society exists as international non-governmental non-profit organisation and has the name “EASAPS”, which are the initials of “European Association of Societies of Aesthetic Plastic Surgery”. In this document it is referred to as the “Society” or the “I-NPO”.

Article 2.

The seat of EASAPS is located at Groot Bijgaardenstraat 14, Brussels, Brussels Region, Belgium.
The Board of Directors has a mandate to found offices or “branches” in Belgium as well as abroad.

Article 3.

The society has been established for an indefinite period.

Article 4. Purpose of the I-NPO

4.1 The purpose of the I-NPO EASAPS is:

- To serve the needs of its member European aesthetic plastic surgery Societies with an interest in Aesthetic Plastic Surgery.
- To ensure pan-European representation, encouraging those countries that do not yet have their own Association or Society of Aesthetic Plastic Surgery to establish one and to join the EASAPS.
- To collect and share relevant information with European plastic surgeons and promote an interchange of knowledge and ideas in aesthetic plastic surgery between all European Plastic Reconstructive and Aesthetic Surgeons.
- To protect the safety of all patients and the public at large where Aesthetic procedures are concerned.
- To uphold and maintain the highest ethical standards of personal and professional conduct among its members.
- To promote National Aesthetic Plastic Surgery Societies as the foundation for every country and work together with them
- To work closely with ESAPS, its co-society, as the representative organization of all European Plastic Surgeons with an interest in Aesthetic Plastic Surgery to ensure pan-European representation
- To promote aesthetic plastic surgery, by all channels and methods available, including the organization of educational courses, congresses and publications.
- To maintain contact and foment cooperation with other European and International Associations, in order to establish and maintain common high standards.
- To place the name and purposes of this Society before the scientific body of international medicine to promote and protect Aesthetic Plastic Surgery in Europe.
- EASAPS will confer diplomas, prizes and grants for scientific and professional projects, presentations and studies as deemed appropriate by the Board, and approved by the General Assembly.

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Treasurer

Magnus Noah
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Executive Secretary

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4.2. In order to realise these purposes the society can organise the following activities:

- managing funds, received from subscriptions, donations and grants;
- managing income from meetings;
- Collecting and distributing relevant information to its members
- Serving the needs of its members
- organizing scientific and educational events;
- managing funds received from subscriptions, donations, grants and income
- Informing the general public

4.3 The society can – in the largest sense, alone or in cooperation with other organisations – organise, support and promote any activity which directly or indirectly contributes to the realization of its purpose.

This purpose excludes any motive of profit. However the society can in a subordinate way carry out economic activities upon condition that the revenue from it is used exclusively for the primary purpose, such as – without being restricted to this:

- a) to acquire, own, use, realise, manage, make available or rent out immovable and movable property,
- b) to acquire, maintain, improve, develop, rent out, lease, make available or give on loan movable goods such as medication, tools, vehicles, machines and similar equipment – by purchasing, renting, leasing or otherwise;
- c) to lend money, write out bond loans according to the local rules without however being able to perform financial acts which are reserved for banks only; to make funds available, to make donations, to individuals as well as to organisations, corporations or (governmental) institutions;
- d) to attract sponsorship and donations, to organise fundraisings, to receive donations and legacies, to accept inheritances;
- e) to generate revenues from publications, broadcasting and merchandising rights, events, speaking engagements, lectures, etc.;
- f) to contract loans with or without interest, with or without providing a mortgage guarantee or pledge;
- g) to conclude cooperation agreements with individuals, organisations, research institutions, NGO's, associations and corporations, governments or (governmental, semi-governmental, international) institutions;

TITLE II- ORGANIZATION

Article 5 - DELEGATION OF AUTHORITY

Responsibility for management of all affairs of the Association will be delegated to the Board of Directors (Board) by the General Assembly. Members of the Board will be elected by the General Assembly of EASAPS/ESAPS. Elected Board members cannot delegate in any condition their representation at the Board Meetings to another person.

Article 6 – ESAPS

The board of directors of EASAPS will have the same formation as the board of Directors of ESAPS

Article 7. BOARD OF ADVISORS

All presidents of the member societies (or delegates appointed by them) and all ISAPS- National Secretaries of member countries in Europe are automatically co- opted on to the advisory board, which advises and forms policy for the Board. At least once every two years they advise the Exco which issues have high priority and need to be addressed. They will be consulted by the Board for all matters the Board deems necessary.

Article 8 – RECORD KEEPING

All information related to the Association (such as Bylaws, membership database, invoices, minutes, financial information, history etc) will be kept in electronic format by the Historian and the Secretary. Access to this information is the responsibility of the Secretary.

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Article 9 – TRANSFER OF DOCUMENTS

No paper copies of agendas or attachments will be provided for meetings of the Board or General Assembly. Attendees at these meetings will bring all documentation in electronic format.

Board members, when they demit, will provide electronic copies of all information, including emails and attachments to the Parliamentarian.

Officers, when they demit, will provide electronic copies of all information, including emails and attachments to their successor and the Parliamentarian.

TITLE III – Members of the Society

Article 10 – MEMBERSHIP

10.1 Any National Society of Aesthetic Plastic Surgery or Society of Plastic Reconstructive and Aesthetic Surgery within geographical Europe are eligible to apply, providing the association is qualified for surgeons in the UEMS mono specialty of Plastic Surgery.

10.2 A register of members is kept at the registered office of the Society in which the board registers all decisions regarding access, resignation or exclusion of members. This membership register cannot be moved to another address. The board may decide to keep this register in electronic form. Each member can consult the membership register after submitting a written request to the board.

10.3 The members of the association are not liable in that capacity for the commitments that the association enters into.

Article 11 - CATEGORIES OF MEMBERSHIP

11.1. - Founding Societies (2007), and as confirmed in 2019

1. The “Société Française de Chirurgiens Esthétiques Plasticiens” (“SOFCEP”)
2. The “Asociacion Espanola de Cirugia Estética Plastica” (“AECEP”);
3. The “British Association of Aesthetic Plastic Surgeons” (“BAAPS”);
4. The “Vereinigung der Deutschen Asthetisch-Plastischen Chirurgen” (“VDAPC”)
5. The “Schweizerische Gesellschaft für Plastische, Rekonstruktive und Aesthetische Chirurgie” (“SGPRAC”),
6. The “Societa Italiana di Chirurgia Plastica, Riconstruttiva ed Estetica” (“SICPRE”)

11.2. Full Member Society

Applicants must be either a National Society or Association of Aesthetic Plastic Surgery or the National Society or Association of Plastic, Reconstructive and Aesthetic Surgery. The members of the Member-Societies are registered plastic surgeons.

All full member Societies/Associations will pay an annual membership fee.

The fee will be set by the General Assembly.

11.3. - Affiliate Member Society

Applicants must be either a National Society or Association of Aesthetic Plastic Surgery or the National Society or Association of Plastic, Reconstructive and Aesthetic Surgery outside of geographical Europe or an International Society of Plastic, Reconstructive and Aesthetic Surgery. The members of the Member-Societies are registered plastic surgeons. They can be proposed and accepted by vote of the General Assembly. They will have the right to attend the General Assembly but will have no voting rights. They will pay an annual membership fee which will be set by the General Assembly. Non-payment of the Annual fee will lead to expulsion from the EASAPS.

Article 12 - APPLICATION PROCEDURES

12.1. - Any National Society or Association of Aesthetic Plastic Surgery or of Plastic, Reconstructive and Aesthetic surgery in geographical Europe is eligible to apply for Full Membership.

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12.2. - Any other National Society or Association of Aesthetic Plastic Surgery or of Plastic, Reconstructive and Aesthetic surgery from outside geographic Europe, or any International Society or Association of Aesthetic Plastic Surgery or of Plastic, Reconstructive and Aesthetic surgery is eligible to apply for Affiliate Membership.

12.3. - Interested National or International societies must apply in writing /electronic mail, enclosing a copy of their bylaws, to the Secretary of EASAPS. Applications must be received not less than 4 months prior to the next EASAPS General Assembly.

Article 13 – End of membership:

13.1. Membership of EASAPS ends by:

- i) voluntary resignation;
- ii) expulsion for inappropriate or unethical behavior;
- iii) non-payment of annual dues belonging to the category and type of membership. This only after 2 reminders and by vote of the general assembly.

13.2. Voluntary resignation is done with an ordinary letter of resignation or an e-mail with a read receipt, valid as soon as the reading has been confirmed, sent to the secretary.

13.3. The expulsion occurs in secret ballot by the General Assembly, after the member has had the opportunity to present his / her defense and with the majority of 2 / 3rd of the votes of the members present or represented.

13.4. A convocation to the member to be heard about a possible expulsion requires prior approval by the majority within the board of directors.

TITLE IV - GENERAL ASSEMBLY and ELECTION PROCEDURES

Article 14

14.1. The General Assembly will be held in conjunction with the General Assembly of ESAPS

14.2. The president of the Association will preside the General Assembly, in case of absence the president-elect, in his absence the secretary or another board member if the majority of the members present prefers by simple majority.

Article 15 – Jurisdiction

This General Assembly will:

- Elect members of the Board, with the majority of 2/3 of those present at the assembly.
- Discuss and vote on the Activities of the Board, based on written reports circulated by the EASAPS President, Secretary and Treasurer to all the members of the General Assembly at least 30 days before the General Assembly.
- Discuss and vote on expenses, (e.g. courses, conferences, congresses and humanitarian efforts), as proposed by the Board.
- Discuss and vote on the Society's financial statement presented by the EASAPS Treasurer, including the budget for the next year, related expenses and set the annual subscription fee.
- Discuss and vote on modifications of the bylaws, as proposed by the Board after examination by the Bylaws Committee.
- Discuss and vote on the voluntary dissolution of the society and the appointment of one or more liquidators.

Article 16. Meetings

16.1. Every civil year at least one General Assembly is held during the period between 1 September and 30 November of each year, for the approval of the accounts for the previous year and for the approval of the budget for the following year.

16.2. The President of the Board and - in the event of his / her failure - the other members of the board are also obliged to convene the General Assembly when at least two-fifths of the members or one-third of the board members so requests and this within 3 weeks after the filing of the request to the Board, after which the General Meeting must meet within 3 months.

16.3. The General Assembly will take place at the location indicated for this purpose by the Board of Directors. This must be located within the national borders of a country represented in the General Assembly.

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Article 17. Notice of General Assembly and organization

17.1. Each member is summoned in writing at least eight calendar days in advance (by regular mail or e-mail). The convocation can only be valid if signed by the President or two board members and it should indicate the day, time and place of the meeting, as well as the agenda.

17.2. Voting on subjects that are not on the agenda cannot be allowed, unless it is a subject that is nominated by at least three members present and two thirds of the members present and represented agree.

17.3. Remote participation

The members have the possibility to attend the General Meeting remotely using an electronic means of communication, in so far as a protocol has been worked out by the Board of Directors, in accordance with the prescriptions in the Code of Companies and Associations, or according to regulations of the Belgian law on non-profit organisations.

Article 18. Voting

18.1 Since the board of directors of EASAPS and ESAPS is the same, both paying Society members of EASAPS and paying individual members of ESAPS have the right to vote on the General Assemblies of EASAPS and ESAPS, held in conjunction.

18.2 Voting will be in proportion to the member contribution paid.

18.3 At least one (1) Society Representative of a member Society of EASAPS must be present at the General Assembly to vote for that member society. There is “one society = one vote”.

18.4 Individual paying members of ESAPS who are present at the General Assembly have the right to vote

18.5 Voting by proxy is allowed only for ESAPS members with the restriction of maximum 2 proxy votes per member present, acting as a proxy holder.

18.6 In the event of a tie, the vote of the president is decisive.

18.7 The ballot is secret when:

- it deals with the expulsion of a member
- in case at least half of the members present request so
- when proposed by the president.

Article 19. Majorities

19.1. In general cases the General Assembly decides by simple majority.

19.2. Motions to exclude a Full member require prior approval of the motion by two thirds of the members present;

19.3. Motions to amend the Purpose or the purposes of the I-NPO and to dissolve it require prior approval of the motion by four fifths of all members.

19.4. Motions for a change in the Bylaws need a majority of 2/3rd of the votes and can be initiated by any voting member of the Exco Board or of the General Assembly.

The motions will be discussed in the Bylaws Committee and Board and voted on by the General Assembly.

Article 20 – Minutes

20.1. Minutes are made of every General Assembly, which will be approved at the next board meeting. The minutes will be signed digitally by the president and the secretary.

20.2. Within a month after approval the minutes will be sent by email to all members and a copy will be safe guarded and stored in a register that is available for inspection by members.

Copies are validly digitally signed as being true by the President or by two Board members.

TITLE V – BOARD OF DIRECTORS (Board)

Article 21 – Composition

The voting members of the Board of Directors shall all be elected by the General Assembly.

Article 22 - Disclosure of board members

All board members will publicly declare their relationship with industry, and these will be listed on the website of EASAPS/ESAPS.

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Article 23 – Authority

The Board of Directors shall have responsibility for running the Association, delegated by vote of the General Assembly.

The Board shall:

- Coordinate ESAPS/EASAPS activities, with the approval of the General Assembly.
- Advise the General Assembly of the annual budget and expenditure.
- Submit to the General Assembly new proposals for Honorary Membership for individuals who have been of particular importance for the society.
- Approve the paper to be awarded the “Ulrich Hinderer Award” presented in the invited papers (‘The Voice of Europe’) section of the EASAPS/ESAPS congress
- Approve the prize and certificate, for the Best Original Paper presented at the EASAPS/ESAPS Conference by a young physician (less than 40 years of age).
- Advise on appointments to the editorial board of the ESAPS/EASAPS Official Journal.
- Summon an Extraordinary General Assembly.
- Board members should be waived from paying of the registration fee for EASAPS/ESAPS Scientific Congresses or other scientific events organized or endorsed by the EASAPS. They will be responsible for paying for their own travel and for social events.
- Approve the award of “Ulrich T. Hinderer” Memorial Plaque to a distinguished individual in recognition of their work in promoting aesthetic surgery

Article 24 - BOARD MEMBERS

24.1. The Board of Directors shall consist of:

- The President,
- The President-Elect
- The Secretary
- The Immediate Past President
- The Chair of the Scientific Committee
- The Treasurer
- The Historian/Parliamentarian
- The Trustee
- 3 Elected Members
- The Executive Director (Ex-officio non-voting member)

Ex-Officio Members (Non-voting), can be co-opted on to the Board, as deemed necessary by the Board. Their appointment will need to be approved by the General Assembly.

Should a Board member become incapacitated or resign, his/her tasks would primarily be taken over by other Board members until the following General Assembly vote. However, a temporary member may be appointed by the Board if the remaining term is more than 6 months and the replacement is deemed necessary by the President.

24.2. Quorum

The Board is to have eleven (11) voting members and the quorum is 6 members.

24.3. Conduct of the Board

The President will chair meetings of the Board or, in his/her absence, in order, the President Elect, Secretary and/or Immediate Past President.

24.4. - The Board meetings

Shall be held at least 5 times a year, if possible, monthly, but if not possible at ‘reasonable’ intervals depending on the timing of the EASAPS/ESAPS annual meeting. There should be at least 4 online remote meetings and 1 physical meeting. A Board meeting should be immediately prior to the EASAPS/ESAPS annual General Assembly.

Agenda items must be received by the Secretary 6 weeks before Annual Board

Meetings and 2 weeks before online Meetings.

Each Board member will receive the agenda 1 week before the Online Board Meeting.

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Article 25 – ELIGIBILITY / DUTIES

25.1. Eligibility

Any ~~active~~ paying member who is also an active member of a National Society/Association shall be eligible for election to office of EASAPS/ESAPS.

The President Elect shall succeed to the Presidency upon expiration of the President's term or if the President is incapacitated or unable to fulfill his duties for any reason.

No officer shall hold more than one office at the same time.

25.2 Duties

All officers shall uphold the ethics of the Society and work to achieve the goals of the Society and act ethically and legally in executing their Office.

25.2.1 The President shall:

- Coordinate the activity of the Society, the Board and its committees;
- Represent the EASAPS and ESAPS in dealings with other national and international Medical Societies;
- Present the Presidential report to the General Assembly;
- Work closely with the EASAPS/ESAPS Executive Director and the other officers
- Coordinate the organization of the EASAPS/ESAPS Congress
- Serve in the following committees:
 - o Scientific and Education committee (hereafter: 'Ctee')

25.2.2 The Secretary shall:

- Liaise with those representing National Societies.
- Collate the List of Member Societies.
- Prepare the agenda for Board Meetings and for the General Assembly.
- Circulate the agenda to all Board Members and/or national delegates to the General Assembly at least 4 weeks ahead of the date of the meeting.
- Keep minutes of Board meetings.
- Circulate the minutes for approval/correction within four weeks of the meeting.
- Provide a copy of the approved minutes for the Historian, who shall add information concerning the scientific and social aspects of the Congress.
- Serve in the following committees:
 - Scientific and Education Ctee
 - Membership Ctee
 - Nominating Ctee

25.2.3 The President Elect shall:

- Assist the President and officers of EASAPS and undertake projects as recommended by the needs of the Officers and the Society.
- Serve in the following committees:
 - Finance, Legal and Business
 - Membership Ctee
 - Nominating Ctee

25.2.4 The Immediate Past-President shall:

- Assist the President and officers of EASAPS and undertake projects as recommended by the needs of the Officers and the Society.
- Serve in the following committees:
 - Scientific and Education Committee
 - Nominating Ctee
 - Ad hoc committees at the request of the President

25.2.5 The Scientific Chair shall:

- Send invitations to members to submit free papers for EASAPS/ESAPS scientific meetings 4 months before the event.
- Liaise with the scientific committee, President, Secretary and the local Congress Chair to shortlist entries of “free papers” for EASAPS/ESAPS meetings.
- Collate the list of EASAPS/ESAPS Experts, and their areas of special interest, from each member country. This list will be made available to each organizing committee of EASAPS/ESAPS scientific events.
- Coordinate the scientific content of EASAPS/ESAPS meetings in close cooperation with the President, Secretary, Scientific Committee and local Congress Chair.
- Send to members, 6 months before the EASAPS/ESAPS Congress, invitations to submit the paper, which will represent their country in the “Voice of Europe” section of EASAPS/ESAPS Congress.
- Send the abstract of the winner of the “Voice of Europe”, after presentation, to the Editorial Board of the official EASAPS/ESAPS journal APS for publication and ensure the abstracts of the “Voice of Europe” shortlisted papers are included in the scientific program and in the archive.
- Serve in the following committee: Scientific and Education Ctee

25.2.6 The Treasurer shall:

- Coordinate the activity of the Finance Legal and Business Committee.
- Prepare the EASAPS annual accounts in association with the Secretariat and the Accountants of the Society.
- Coordinate collection of the annual subscription from the member countries.
- Maintain the records of EASAPS bank accounts and investments of the Society.
- Be responsible for signing cheques and making payments on EASAPS behalf, with either the President or Secretary as co-signatories for amounts over 1.000,00 €.
- Serve in the following committees:
 Finance, Legal and Business
- Submit the annual accounts to the Board 6 weeks before the Annual Board meeting prior to the General Assembly, at which the agreed accounts must be available for members.

25.2.7 The Historian / Parliamentarian shall:

- Maintain and keep the Society’s records.
- Collate the history of each national society, which is affiliated to EASAPS.
- Collate in digit format the scientific, humanitarian and social events organized by EASAPS and ESAPS and the published work of EASAPS and ESAPS.
- Produce the EASAPS/ESAPS News Letter.
- Liaise with the webmaster to upload all scientific and humanitarian events.
- Serve in the following committees:
 Ad hoc committees at the request of the President

25.2.8 The Trustee shall:

- Chair the bylaws committee
- watch over the interests of the National Societies in EASAPS on one hand and the interests of individual members of ESAPS on the other hand with the core values in mind.

25.2.9 The Executive Director shall:

- Assist the EASAPS President and Officers in the smooth running of EASAPS and in making the Society more visible and efficient.
- Maintain the EASAPS web site.
- Keep the list of e-mail addresses and mobile telephone numbers of Board members and of Presidents of the national societies.
- Keep the list of all members of EASAPS
- Inform the Officers of changes in this list and provide the Board with an update on membership at each

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meeting and to the General Assembly.

- Serve in the following committees:

Membership Ctee

Article 26 - TERMS OF OFFICE

26.1 The above mentioned Board members will be elected every other year at the ESAPS/EASAPS General Assembly.

26.2 The President will hold office for 2 (two) years and is not eligible for re-election for another term.

The President Elect will hold office for 2 (two) years and will succeed to the Presidency without election.

The Secretary will be elected for 2 (two) years and is eligible for re-election for another term.

The Treasurer will be elected for 2 (two) years and is eligible for re-election for another term.

The Scientific Chair will be elected for 2 (two) years and is eligible for re- election for another term.

The Immediate Past President will hold office for 2 (two) years.

3 elected members will be elected for 2 (two) years and are eligible for re- election for another term.

The Historian/Parliamentarian is a voting member appointed by the Board for 4 years and may be re-appointed for one further term

The Trustee is a voting member appointed by the Board for 2 years and may be re-appointed for one further term

The Executive Director post is non-voting and appointed by the Board for up to 4 years. The Executive Director may be reappointed depending upon good performance. Failing re-appointment, a new Executive Director will be appointed by a process of competitive tender.

26.3. All other offices than the office of Executive Director will be exercised unpaid.

Article 27 – Board VOTING

27.1 Board voting is “one member = one vote” and members must be present to vote.

27.2 Board votes will be carried by a simple majority. If votes are even, the president’s vote counts double.

27.3 The quorum is 6 voting members from 11-Board members.

27.4 The Secretary can request an email vote if agreed by the President, Secretary and the Treasurer.

TITLE VI – OTHER COMMITTEES

Article 28 – Board of Directors (Board)

As above.

Article 29 – The Executive Committee (‘ExCo’)

The Executive Committee consists of 5 members:

- President
- President Elect
- Secretary
- Treasurer
- Scientific Chair

And the Executive Director (Ex Officio non-voting)

They take care of the ‘day to day’ running of the Society and meet on a monthly basis.

The president can invite other members of the board to join if deemed necessary.

Article 30 – Finance, Legal and Business Committee

Five members, including the treasurer, president-elect, and three other members approved by the General Assembly.

An authorized (Chartered) accountant will be appointed after competitive tender and interview by the Treasurer and officers. The appointment and remuneration will be approved by the Board. The accountant will prepare the financial statements of the Society.

Besides the oversight of the Society financial situation, this committee addresses all financial, legal and business issues raised by the Board.

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Article 31 – Scientific and Education Committee

8-10 members including:

- The Scientific Chairperson
- The President
- The Secretary
- The Past President
- 4-6 members approved by the General Assembly,

This committee will oversee the awarding of fellowships, studentships, prizes and awards bestowed by the Society. It will promote evidence-based research, sponsor free meetings, correct Patient information and sound aesthetic plastic surgery principles across Europe. This committee addresses all scientific and education issues raised by the Board. It meets with Patient Safety Committee on a regular basis

Article 32 – Patient Safety and Guidelines Committee

- 1 Board member
- 2 members voted by General Assembly

This committee addresses all patient safety issues raised by the Board and will work on relevant guidelines that can support the European Societies. They meet with Scientific and Education Committee.

Article 33 - Ad hoc committees

The president can initiate ad-hoc committees for the duration of his presidency in case the Board needs to address particular issues that come up during the term of presidency. Such as Marketing, External Relations etc.

Article 34 - Nominating Committee

Five members of the General Assembly, including the

- President elect
- Past-President
- Secretary

Nominations for all Board positions, Officers and committees will be shortlisted by the nominating committee and presented at the General Assembly for election. Any individual proposed for election must agree in writing to their name being listed for election.

Article 35- By-Laws Committee

Shall be the Board members chaired by the Trustee, with any proposed changes tabled to the Board and voted on by the General Assembly.

Article 36 – EASAPS/ESAPS members of the Editorial Board of Aesthetic Plastic Surgery shall be elected from Board members and the post will be for 2 (two) years and eligible for re-election for one more term.

The EASAPS/ESAPS representative member in the Editorial Board of the EASAPS/ESAPS representative Journal ensure that the scientific papers from “Voice of Europe” section are peer reviewed and submitted for publication.

TITLE VII - AMENDMENTS

Article 37

Proposals for a change in the bylaws can be initiated by any voting member of the Board, or of the General Assembly. The proposals will be discussed in the Bylaws Committee and Board and voted on by the General Assembly.

A quorum must be present in the Board and in the General Assembly to allow voting to occur.

A 2/3 majority of those voting is required in the General Assembly to amend the bylaws.

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TITLE VIII. - FINANCIAL YEAR - BUDGET AND ACCOUNTS

Article 38. The financial year

39.1. The accounting year of the society starts on 1st of July and ends on 30th of June of the following year.

39.2. At the end of each accounting year, the Board closes the accounts for the past year and prepares the budget for the following year.

Accounts and budget are subject to the approval of the annual general assembly. The accounts and the budget shall be notified to the members at least eight days before the Annual General Assembly.

39.3. A (possible) positive balance increases the assets of the society and can under no circumstances be paid out to the members by way of dividends.

The annual accounts are deposited by the Board as prescribed by the articles 3:47 and 3:48 CCA.

TITLE IX - DISSOLUTION

Article 39

In the event of dissolution or final liquidation of the Society, all assets remaining after payment of outstanding debts shall be returned to ESAPS or the National Societies

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